

AGENDA

Meeting: Chippenham Area Board
Place: [Access the online meeting here](#)
Date: Tuesday 16 June 2020
Time: 2.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

Please direct any enquiries on this Agenda to Craig Player (Democratic Services Officer), direct line 01225 713191 or email craig.player@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Peter Hutton, Cepen Park and Derriards (Chairman)
Cllr Ashley O'Neill, Queens and Sheldon (Vice-Chairman)
Cllr Bill Douglas, Hardens and England
Cllr Andy Phillips, Cepen Park and Redlands
Cllr Nick Murry, Monkton
Cllr Ross Henning, Lowden and Rowden
Cllr Howard Greenman, Kington
Cllr Melody Thompson, Hardenhuish
Cllr Clare Cape, Pewsham

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a written statement or question for an online meeting you are consenting that this may be presented during the meeting and will be available on the public record.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Public Participation

During the ongoing Covid-19 situation the Council is operating revised procedures for public participation. Members of the public can view the meeting online as detailed below.

[Public Guidance on how to access an online meeting](#)

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit it to the officer named on this agenda no later than 5pm on Friday 12 June 2020.

Statements should:

- State whom the statement is from (including if representing another person or organisation)
- State clearly the key points
- If read aloud, be readable in approximately 3 minutes

Statements in accordance with the Constitution will be included in an agenda supplement.

Questions

Those wishing to ask questions in relation to an item on this agenda are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm Thursday 11 June 2020 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm Friday 12 June 2020. Please contact the officer named on the front of this agenda for further advice.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details.

	Time
<p>1 Election of the Chairman (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman of Chippenham Area Board for the forthcoming year.</p>	2.00pm
<p>2 Election of the Vice-Chairman</p> <p>To elect the Vice-Chairman of Chippenham Area Board for the forthcoming year.</p>	
<p>3 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome everyone to Chippenham Area Board and introduce the Councillors and Officers present.</p>	2.05pm
<p>4 Apologies</p> <p>To receive any apologies for absence or substitutions for the meeting.</p>	
<p>5 Minutes (<i>Pages 3 - 6</i>)</p> <p>To approve and sign the minutes of the meeting held on 03 February 2020.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Appointment to Working Groups and Outside Bodies (<i>Pages 7 - 26</i>)</p> <p>Outside Bodies:</p> <ul style="list-style-type: none"> a) Chippenham Multi-Agency Forum b) Chippenham Safer and Strong Communities Group c) Chippenham Local Youth Network (LYN) <p>Working Groups:</p> <ul style="list-style-type: none"> a) Chippenham Community Area Transport Group (CATG) b) Health and Wellbeing Group 	2.10pm
<p>8 Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	

Due to the current coronavirus situation the council is continually reviewing its approach to forthcoming meetings. Please check our meetings page on a regular basis as meeting arrangements may change at short notice, and familiarise yourself with information on coronavirus at the website <http://www.wiltshire.gov.uk/public-health-coronavirus>